

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. *CALL TO ORDER*
2. *MOTION ON MINUTES*
3. *MOTION ON TREASURER'S REPORT*
4. *MOTION ON WARRANT*
5. *MOTION ON LATE STARTERS*
6. *SECRETARIES REPORT*
7. *ATTORNEYS REPORT*
8. *DISTRICT MANAGERS REPORT*
9. *EMS SUPERVISOR REPORT*
10. *COMMISSIONERS REPORTS*
 - a. *Computers, Insurance & Records (Schaaf)*
 - b. *Apparatus, Maintenance, New Equipment & Computers (Peters)*
 - c. *Building and Grounds & LOSAP (Rieckhoff)*
 - d. *Physicals, Badges, Uniforms, Ambulance & Financial Review (Skidmore)*
 - e. *Personnel, Training, PPE, Radios & Pagers & Ambulance (Austin)*
11. *CHIEF'S REPORT*
 - a. *Chief Donald Schaaf*
 - b. *1st Assistant Chief Edward Kress*
 - c. *2nd Assistant Chief Michael Smith*
12. *PUBLIC*
13. *EXECUTIVE SESSION*
14. *MOTION TO ADJOURN*

BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING

May 5, 2026

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:33 PM by Chairman Schaaf.

Present: Commissioners D. Schaaf, W. Peters Jr. C. Austin, S. Skidmore & G. Rieckhoff. Chief's D.E. Schaaf, E. Kress & M. Smith. Treasurer M. Hamilton, Secretary P. Rosso-Thompson, District Manager M. Quinn, Attorney C. Devane & EMS Supervisor S. Colgan.

Member Kevin Lescenski badge #454 was sworn into the department by Commissioner Skidmore.

Members Ashton Hololob badge # 456 and Elora Massian badge # 455 were sworn into the department by Commissioner Skidmore at the department meeting on May 4, 2026.

MOTION by Commissioner Skidmore to accept the minutes from the Wednesday District meeting on April 23, 2026, seconded by Commissioner Austin. All in favor.

Fund Balances:

Capital Reserve	\$669,441.13
Truck Reserve	\$359,483.13
Ambulance Billing	\$133,172.83
Savings	\$432,015.63
Checking Balance	\$ 12,740.95

Motion to accept the Treasurers Report made by Commissioner Schaaf and seconded by Commissioner Skidmore. All in favor. Commissioner Schaaf has made a motion to accept and pay Warrant #5. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Skidmore. All in favor.

- 1. Incurred by an authorized official.*
- 2. The goods or commodities have been received, and the services have been rendered.*
- 3. The obligation does not exceed the available appropriation.*
- 4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s). The proposed payment is for a valid and legal purpose. The proposed payment is for a valid and legal purpose.*

Late Starters were presented by Treasurer Hamilton.

MOTION to accept Late Starters by Commissioner Skidmore, seconded by Commissioner Austin. All in favor.

MOTION was made to approve a permissive referendum for \$50,000.00 from Capital Reserve for a Life Pak by Commissioner Skidmore, seconded by Commissioner Peters. All in favor.

MOTION was made to approve a permissive referendum for \$50,000.00 for improvements to meeting room by Commissioner Skidmore, seconded by Commissioner Peters. All in favor.

District Treasurer Hamilton made the board aware that we have already exceeded our overtime budget and the installation dinner budget as well.

Secretary Report:

MOTION was made to approve to have the 2028 Installation Dinner at the Watermill on May 6, 2028, for \$220pp all inclusive by Commissioner Austin, seconded by Commissioner Skidmore. All in favor.

Previously approved tire changing machine will be tabled until further notice.

Attorney's Report:

NOTHING

District Manager Report:

Commissioner Schaaf requested that DM Quinn ask for Surface Pros in the grant he is submitting.

EMS Supervisor Report:

MOTION was made by Commissioner Austin, seconded by Commissioner Skidmore to purchase a new LP15 modem from Stryker for \$1,124.86.

MOTION was made by Commissioner Skidmore, seconded by Commissioner Rieckhoff to purchase medications and equipment from Hammer Medical for \$643.47.

MOTION was made by Commissioner Schaaf, seconded by Commissioner Skidmore to approve Stanford Smith to return to full time status effective tonight as per EMS Supervisor Colgan's recommendation. All in favor.

Chairman Schaaf:

NOTHING

Commissioner Austin:

MOTION was made by Commissioner Austin, seconded by Commissioner Schaaf to install a key box in the mechanic shop which will hold spare keys to the apparatus. All in favor.

A discussion was made concerning a new Home Depot warehouse that is being built. A conversation should be made with the corporate office to inquire about them purchasing the district a new apparatus.

Commissioner Skidmore:

Inquired with DM Quinn if he ever looked into repairing the fascia in front of the building.

Commissioner Peters:

Left for an emergency call

Commissioner Rieckhoff:

NOTHING

Chief's Report:
Chief Schaaf-

MOTION was made to approve the May calendar by Commissioner Skidmore, seconded by Commissioner Schaaf. All in favor.

MOTION was made to approve the purchase of wood and stone for repairs at the fireman's museum by Commissioner Skidmore, seconded by Commissioner Schaaf. All in favor.

MOTION was made by Commissioner Schaaf, seconded by Commissioner Skidmore to purchase 150 programs for the installation dinner at \$717.00. All in favor.

MOTION was made to amend the physical policy by Commissioner Schaaf, seconded by Commissioner Skidmore to state that any active member in good standing who completes the physical during the required timeframe (February 1st through April 30th) will remain active unless otherwise stated by the medical authority. All in favor.

MOTION was made by Commissioner Schaaf and seconded by Commissioner Skidmore to approve William Maldonado's military orders from April 30th until May 8th, 2026. All in favor.

Chief Schaaf asked to allow 17-year-olds to join the department. This request was tabled until DM Quinn speaks to the insurance company and reports back to the board at the next meeting.

Chief Kress-
Left for an emergency call

Chief Smith:
Left for an emergency call

Public:
NO ONE

EXECUTIVE SESSION CALLED: 8:23 pm.

MOTION made by Commissioner Skidmore, seconded by Commissioner Rieckhoff. All in favor.

Addressing the issue of:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;

- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Return from Executive Session: 9:34 pm

MOTION was made by Commissioner Skidmore, seconded by Commissioner Schaaf to limit the cancer benefit per claimant to a two-year limit. All in favor.

MOTION was made by Commissioner Schaaf, seconded by Commissioner Skidmore to send a termination letter to Matthew Donlon. All in favor.

MOTION was made by Commissioner Schaaf, seconded by Commissioner Skidmore to send a letter to Edward Walsh explaining that his status will remain on medical leave until we receive clearance from our medical authority. All in favor.

MOTION was made to adjourn at 9:50 pm by Commissioner Schaaf, seconded by Commissioner Rieckhoff. All in favor

Respectfully submitted,

Paulamarie Rosso-Thompson
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District Secretary