

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. *CALL TO ORDER*
2. *MOTION ON MINUTES*
3. *MOTION ON TREASURER'S REPORT*
4. *MOTION ON WARRANT*
5. *MOTION ON LATE STARTERS*
6. *SECRETARIES REPORT*
7. *ATTORNEYS REPORT*
8. *DISTRICT MANAGERS REPORT*
9. *EMS SUPERVISOR REPORT*
10. *COMMISSIONERS REPORTS*
 - a. *Computers, Insurance & Records (Schaaf)*
 - b. *Apparatus, Maintenance, New Equipment & Computers (Peters)*
 - c. *Building and Grounds & LOSAP (Rieckhoff)*
 - d. *Physicals, Badges, Uniforms, Ambulance & Financial Review (Skidmore)*
 - e. *Personnel, Training, PPE, Radios & Pagers & Ambulance (Austin)*
11. *CHIEF'S REPORT*
 - a. *Chief Donald Schaaf*
 - b. *1st Assistant Chief Edward Kress*
 - c. *2nd Assistant Chief Michael Smith*
12. *PUBLIC*
13. *EXECUTIVE SESSION*
14. *MOTION TO ADJOURN*

**BOARD OF FIRE COMMISSIONERS
REGULAR WEDNESDAY MEETING**

April 23, 2026

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:00 PM by Chairman Schaaf.

Present: Commissioners D. J. Schaaf, W. Peters Jr., C. Austin, S. Skidmore & G. Rieckhoff. Chiefs D. E. Schaaf, E. Kress & M. Smith. Treasurer M. Hamilton, Secretary P. Rosso-Thompson,

Absent: DM Quinn & EMS Supervisor Sean Colgan

Public: no one

Motion by Commissioner Peters to accept the minutes from the Tuesday District meeting, April 7, 2026, seconded by Commissioner Austin. All in favor.

Motion to accept the Treasurers Report made by Commissioner Austin and seconded by Commissioner Skidmore. All in favor. Commissioner Peters has made a motion to accept and pay Warrant #4. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Austin. All in favor.

- 1. Incurred by an authorized official.*
- 2. The goods or commodities have been received and the services have been rendered.*
- 3. The obligation does not exceed the available appropriation.*
- 4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s). The proposed payment is for a valid and legal purpose. The proposed payment is for a valid and legal purpose.*

Late Starters were presented by Treasurer Hamilton.

MOTION to accept Late Starters by Commissioner Austin, seconded by Commissioner Peters. All in favor.

Secretary Report:

MOTION was made to approve a new copier machine for the district office for \$8,586.35 by Commissioner Peters, seconded by Commissioner Austin. All in favor.

MOTION was made by Commissioner Peters, seconded by Commissioner Skidmore to approve the centerpieces, favors and giveaways for the installation dinner on June 6, 2026, All in favor.

District Manager Report:

NOT IN ATTENDANCE

EMS Supervisor Report:

MOTION was made by Commissioner Skidmore, seconded by Commissioner Austin to approve the purchase of a Medix Safe for the narcotics for \$2803.00. All in favor.

MOTION was made by Commissioner Austin, seconded by Commissioner Peters to approve the purchase of a LifePak 15 for \$44,645.80. All in favor.

MOTION was made to approve \$200.00 for NYS DOH for the Limited Laboratory license by Commissioner Skidmore, seconded by Commissioner Austin. All in favor.

Commissioner Austin:
NOTHING

Commissioner Skidmore:
Requested to have Microsoft Office installed under her profile for the Ready Room computer.

Commissioner Peters:
MOTION was made to approve the purchase of a tire mounting machine by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

Commissioner Rieckhoff:
Briefly spoke about having a grant writer come to the next meeting along with the insurance agent.

Chairman Schaaf:
Requested to have gold badge purchased for himself, Commissioner Skidmore and Commissioner Rieckhoff for the 100th Anniversary. ***MOTION*** was made to approve by Commissioner Schaaf, seconded by Commissioner Austin, All in favor.

Chief's Report:
Chief Schaaf-

Chief Kress:

Chief Smith:

EXECUTIVE SESSION CALLED: 8:00 pm.

MOTION made by Commissioner Schaaf, seconded by Commissioner Peters. All in favor.

Addressing the issue of:

- *Matters which will imperil the public safety disclosed;*
- *Any matter which may disclose the identity of a law enforcement agent or informer;*
- *Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;*
- *Discussions regarding proposed, pending or current litigation;*
- *Collective negotiations pursuant to article 14 of the Civil Service Law;*
- *The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;*
- *The preparation, grading or administration of examinations;*
- *The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.*

Return from Executive Session: 8:20 pm

MOTION was made to adjourn at 8:22 pm by Commissioner Peters, seconded by Commissioner Skidmore. All in favor

Respectfully submitted,

Paulamarie Rosso-Thompson

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District Secretary