

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. *CALL TO ORDER*
2. *MOTION ON MINUTES*
3. *MOTION ON TREASURER'S REPORT*
4. *MOTION ON WARRANT*
5. *MOTION ON LATE STARTERS*
6. *SECRETARIES REPORT*
7. *ATTORNEYS REPORT*
8. *DISTRICT MANAGERS REPORT*
9. *EMS SUPERVISOR REPORT*
10. *COMMISSIONERS REPORTS*
 - a. *Computers, Insurance & Records (Schaaf)*
 - b. *Apparatus, Maintenance, New Equipment & Computers (Peters)*
 - c. *Building and Grounds & LOSAP (Rieckhoff)*
 - d. *Physicals, Badges, Uniforms, Ambulance & Financial Review (Skidmore)*
 - e. *Personnel, Training, PPE, Radios & Pagers & Ambulance (Austin)*
11. *CHIEF'S REPORT*
 - a. *Chief Donald Schaaf*
 - b. *1st Assistant Chief Edward Kress*
 - c. *2nd Assistant Chief Michael Smith*
12. *PUBLIC*
13. *EXECUTIVE SESSION*
14. *MOTION TO ADJOURN*

BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING

January 6, 2026

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:30 PM by Chairman Schaaf.

Present: Commissioners D. Schaaf, W. Peters Jr. C. Austin, S. Skidmore & G. Rieckhoff. Chief's D.E. Schaaf, E. Kress & M. Smith. Treasurer M. Hamilton, Secretary P. Rosso-Thompson, District Manager M. Quinn, Attorney C. Devane & EMS Supervisor C. Gryciuk.

Absent:

Public: Cher Stinton

Commissioner Skidmore swore in Commissioner Gordon Rieckhoff, Chief Donald E. Schaaf, 1st Assistant Chief Edward Kress, 2nd Assistant Chief Michael Smith, Treasurer Michael Hamilton and District Secretary Paulamarie Rosso-Thompson

Motion by Commissioner Austin to accept the minutes from Wednesday, December 29, 2025, District meeting, seconded by Commissioner Peters. All in favor.

Fund Balances:

<i>Capital Reserve</i>	<i>\$656,418.8</i>
<i>Truck Reserve</i>	<i>\$200,562.36</i>
<i>Ambulance Billing</i>	<i>\$1,252.12</i>
<i>Savings</i>	<i>\$216,535.44</i>
<i>Checking Balance</i>	<i>\$82,075.80</i>

Motion to accept the Treasurers Report made by Commissioner Peters and seconded by Commissioner Austin. All in favor. Commissioner Peters has made a motion to accept and pay Warrant #1. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Seconded by Commissioner Austin. All in favor.

- 1. Incurred by an authorized official.*
- 2. The goods or commodities have been received and the services have been rendered.*
- 3. The obligation does not exceed the available appropriation.*
- 4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s). The proposed payment is for a valid and legal purpose. The proposed payment is for a valid and legal purpose.*

Late Starters were presented by Treasurer Hamilton.

MOTION to accept Late Starters by Commissioner Austin, seconded by Commissioner Peters. All in favor.

Secretary Report:

An estimate was presented to the BOFC's for an election module from Alpine Software as per Chief Kress. This was tabled.

MOTION was made to approve the Ladies Auxiliary to hold a book club on the 3rd Monday of each month and to be held in the large meeting room or rec room at 6:30pm by Commissioner Peters, seconded by Commissioner Austin. All in favor.

DS Paulamarie reminded the BOFC's that with the recent changes of the physical and the New York State mandatory class policies, emails will be sent to the membership to remind them of the changes.

Attorney's Report:

FASNY EMS seminar will be held at Selden Fire Department on January 24, 2026. Registration is 7:30pm and the training begins at 8pm.

Attorney Devane made the board aware of the FASNY committee that created 14 provisions to the paid firefighter legislature. FASNY's official position is that they do not support direct payment. Attorney Devane will email the 14 provisions to the board members for their review.

District Manager Report:

MOTION was made to approve the purchase of an APX6000 radio for the side by side for \$5400.00 by Commissioner Austin, seconded by Commissioner Peters. All in favor.

MOTION was made to approve the numbers for the Chief vehicles by Commissioner Austin, seconded by Commissioner Schaaf. All in favor.

MOTION was made to approve heat to be installed in the mechanics bay for \$7400 and to install a door between the EMS bay and the mechanics bay by Commissioner Austin, seconded by Commissioner Peters. All in favor.

MOTION to approve the new blue light fixtures for the front of the firehouse for \$1400 by Commissioner Austin, seconded by Commissioner Peters. All in favor.

MOTION to approve the purchase of six gear racks from North Amityville for \$6000.00 (which was half the price of what they cost) by Commissioner Austin, seconded by Commissioner Peters. All in favor.

EMS Supervisor Report:

MOTION was made to approve the purchase of the medical supplies and the hospital supplies by Commissioner Peters, seconded by Commissioner Austin. All in favor.

Inquired about employee # 9023 and his employment. Commissioner Austin invited him to attend the December board meeting and the January board meeting to meet with the board of fire commissioners and he was a no show.

Commissioner Reports:

Chairman Schaaf:

Asked the Chiefs to supply the board with a list of which Chiefs are on each committee.

Asked that the Chiefs shut down the alcohol at the end of events to prevent any incidents.

Commissioner Austin:

Requested that EMS Supervisor Gryciuk let the employees know that they must work one shift per month to remain active as employees.

Reminded the Chiefs that no one who isn't authorized to be on an ambulance should be and that if first aid supplies are needed, they should be taken from the cabinet in the EMS bay, not from the ambulances.

Reminded the Chief of the Department that he is the only one who should be signing off on the point override sheets and that the member is responsible for filling out their own sheets.

Commissioner Skidmore:

NOTHING

Commissioner Peters:

MOTION was made to purchase 12 new rectangle tables and 7 round tables by Commissioner Peters, seconded by Commissioner Schaaf. All in favor.

MOTION was made to move the ladies auxiliary storage from the closet in the district office to the closet in the truck bays by Commissioner Peters, seconded by Commissioner Austin. All in favor.

Commissioner Rieckhoff:

Inquired how long the parade signs stay displayed to the public on the streets. The Chief let him know that the signs would be down by the end of this current week.

Chief's Report:

Chief Schaaf-

MOTION to approve the January calendar by Commissioner Skidmore, seconded by Commissioner Peters. All in favor.

MOTION was made to approve the purchase 1 3/4" smooth bore and fog nozzles for Company 2 by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

MOTION to approve the purchase of 100th anniversary license plates for 23 vehicles at \$37 each by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

MOTION to approve new gear for members 450 & 451 by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

MOTION to approve the purchase of six new ICOM F62 big batteries by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

MOTION to approve brass circular tags for thermal imaging cameras by Commissioner Austin, seconded by Commissioner Peters. All in favor.

MOTION to approve the purchase of MSA 4 gas meter two 2 packs for 5-30-32 and red TIC chargers for 5-30-31 & 5-30-32 by Commissioner Austin, seconded by Commissioner Peters. All in favor.

MOTION to allow members to attend the buff show with a voucher by Commissioner Austin, seconded by Commissioner Peters. All in favor.

Chief Kress-
NOTHING

Chief Smith:
NOTHING

Public:
NOTHING

EXECUTIVE SESSION CALLED: 8:15 pm.

MOTION made by Commissioner Schaaf, seconded by Commissioner Peters. All in favor.

Addressing the issue of:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Return from Executive Session: 8:45 pm

MOTION was made to approve the purchase of new iPads for Commissioner Rieckhoff and Commissioner Austin by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

MOTION was made to remove all Facebook pages except for the Yaphank Fire Department Facebook page by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

MOTION was made to allow the Chiefs to have access to the security cameras except for the fitness room, however, in the event of an investigation or the need to review past footage, the chiefs are to request to do so through Commissioner Austin or Commissioner Peters by Commissioner Schaaf, seconded by Commissioner Skidmore. All in favor.

MOTION was made to allow the district secretary to create individual accounts for security cameras by Commissioner Schaaf, seconded by Commissioner Austin. All in favor.

MOTION was made to make the mechanic full time at 30 hours a week with medical benefits by Commissioner Peters, seconded by Commissioner Austin. All in favor.

MOTION was made to approve all employee raises as listed by Commissioner Peters, seconded by Commissioner Austin. All in favor.

MOTION was made to adjourn at 9:00 pm by Commissioner Schaaf, seconded by Commissioner Skidmore. All in favor

Respectfully submitted,
Paulamarie Rosso-Thompson
District Secretary