

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. *CALL TO ORDER*
2. *MOTION ON MINUTES*
3. *MOTION ON TREASURER'S REPORT*
4. *MOTION ON WARRANT*
5. *MOTION ON LATE STARTERS*
6. *SECRETARIES REPORT*
7. *ATTORNEYS REPORT*
8. *DISTRICT MANAGERS REPORT*
9. *EMS SUPERVISOR REPORT*
10. *COMMISSIONERS REPORTS*
 - a. *Computers, Insurance & Records (Schaaf)*
 - b. *Apparatus, Maintenance, New Equipment & Computers (Peters)*
 - c. *Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)*
 - d. *Physicals, Badges, Uniforms, & Ambulance (Skidmore)*
 - e. *Personnel, Training, PPE, Radios & Pagers (Austin)*
11. *CHIEF'S REPORT*
 - a. *Chief Kieran Donlon*
 - b. *1st Assistant Chief Donald E. Schaaf*
 - c. *2nd Assistant Chief Edward Kress*
12. *PUBLIC*
13. *EXECUTIVE SESSION*
14. *MOTION TO ADJOURN*

BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING

June 3, 2025

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:30 PM by Chairman Thebold.

Present: Commissioners S. Thebold, W. Peters Jr. C. Austin, S. Skidmore & D. J. Schaaf. Chief's K. Donlon, D.E. Schaaf & E. Kress. Treasurer M. Hamilton, Secretary P. Rosso-Thompson, District Manager M. Quinn, Attorney C. Devane & EMS Supervisor C. Gryciuk.

Absent: Noone

Public: Gordon Rieckhoff

Motion by Commissioner Peters to accept the minutes from the Wednesday District meeting on May 21, 2025, seconded by Commissioner Austin. All in favor.

Fund Balances:

Capital Reserve	\$692,693.35
Truck Reserve	\$873,274.89
Ambulance Billing	\$ 76,089.73
Savings	\$508,175.93
Checking Balance	\$ 59,027.35

Motion to accept the Treasurers Report made by Commissioner Peters and seconded by Commissioner Austin. All in favor. Commissioner Peters has made a motion to accept and pay Warrant #6. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Skidmore. All in favor.

- 1. Incurred by an authorized official.*
- 2. The goods or commodities have been received and the services have been rendered.*
- 3. The obligation does not exceed the available appropriation.*
- 4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s). The proposed payment is for a valid and legal purpose. The proposed payment is for a valid and legal purpose.*

Late Starters were presented by Treasurer Hamilton.

MOTION to accept Late Starters by Commissioner Peters, seconded by Commissioner Schaaf. All in favor.

Secretary Report:

MOTION was made to approve a deposit of \$1700.00 for Tommy's Tunes to DJ the 2026 installation dinner by Commissioner Peters, seconded by Commissioner Schaaf. All in favor.

MOTION was made to approve District Secretary Paulamarie & Commissioner Thebold to attend the Association of Fire Districts of the State of New York Convention October 1-October 4, 2025, for \$1447.00 by Commissioner Skidmore, seconded by Commissioner Peters. All in favor.

EMS Supervisor Report:

MOTION was made to approve the purchase of the medical supply request for \$1131.10 by Commissioner Skidmore, seconded by Commissioner Schaaf. All in favor.

Commissioner Thebold asked DM Quinn to add EMS Supervisor to the approved people to access the EMS supply closet in EMS bay.

Attorney's Report:

Made the Board aware that the state budget has been passed. The EMS recovery for 5 years. They also passed taking PFAS chemicals out of turnout gear. He will advise the Board as to who will be enforcing this. Attorney Devane requested an executive session to speak with the Board about a legal & personnel matter.

District Manager Report:

MOTION was made to raise the permissive referendum for the opticoms to \$60,000.00 by Commissioner Thebold, seconded by Commissioner Peters. All in favor except Commissioner Schaaf who was not in favor.

Commissioner Peters advised DM Quinn that he should be calling the County to replace the aprons before the ramp is repaved.

Commissioner Schaaf:

NOTHING

Commissioner Austin:

NOTHING

Commissioner Skidmore:

Requested a portable DVD player be purchased for the computer in meeting room.

Requested that the mechanic repair the clock in 5-30-17.

Requested 10 copies of the BLS protocols.

Commissioner Peters:

Advised the Board and DM Quinn that 5-30-9 is all over the road and needs to go back. Tanker is all done getting detailed.

MOTION was made to approve one truck a month to be detailed by Commissioner Peters, seconded by Commissioner Skidmore. All in favor.

Chairman Thebold:

Spoke with the custodian about several projects that need to be done inside and outside. Advised the Board that the EMT-CC program will not be coming back.

Chief's Report:

Chief Donlon-

MOTION was made to approve the June calendar by Commissioner Peters, seconded by Commissioner Schaaf. All in favor.

MOTION was made to approve payment to Suffolk Juniors Association annual dues of \$75.00 by Commissioner Schaaf, seconded by Commissioner Thebold. All in favor.

MOTION was made to approve 4 members to attend the HOT training on July 14, 2025, for \$500.00 by Commissioner Schaaf, seconded by Commissioner Thebold. All in favor.

MOTION was made to approve the purchase of the Buck Show Expo tickets by Commissioner Schaaf, seconded Commissioner Skidmore. All in favor.

A brief discussion was made regarding purchasing brush truck gear. DM Quinn to get an additional quote to adhere to the procurement policy.

Chief Schaaf-
NOTHING

Chief Kress:

Met with the Meadowbrook Pointe community safety committee which will be a monthly meeting. They thanked us for all we do and for our efforts on rescuing the ducks from the sewer drain. They will be supplying the Chief's office with a list of homes that have electric vehicles. Also, a plan is being put in place for a safety day for the community in September.

Public:

NOTHING

EXECUTIVE SESSION CALLED: 8:09 pm.

MOTION made by Commissioner Schaaf, seconded by Commissioner Peters. All in favor.

Addressing the issue of:

- *Matters which will imperil the public safety disclosed;*
- *Any matter which may disclose the identity of a law enforcement agent or informer;*
- *Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;*
- *Discussions regarding proposed, pending or current litigation;*
- *Collective negotiations pursuant to article 14 of the Civil Service Law;*
- *The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;*
- *The preparation, grading or administration of examinations;*
- *The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.*

Return from Executive Session: 8:56 pm

MOTION was made to approve the purchase of the narcotics software Schedule2.it for \$3500.00 and \$2000.00 annually thereafter by Commissioner Austin, seconded by Commissioner Peters. All in favor.

MOTION was made to adjourn at 9:10 pm by Commissioner Thebold , seconded by Commissioner Peters . All in favor

Respectfully submitted,

Paulamarie Rosso-Thompson
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District Secretary