

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. ATTORNEYS REPORT
8. DISTRICT MANAGERS REPORT
9. EMS SUPERVISOR REPORT
10. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
11. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
12. PUBLIC
13. EXECUTIVE SESSION
14. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING
February 19, 2025**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:30 PM by Chairman Thebold.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; Attorney Devane; and District Manager Quinn

EMS SUPERVISOR: Bloodborne Pathogens

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT: DM Quinn & DS Rosso-Thompson
EMS SUPERVISOR: Rich Tvelia
CHIEF'S OFFICE: Chief Donlon & Chief Schaaf

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on February 4, 2025. A motion to accept the minutes as published was made by Commissioner Skidmore, seconded by Commissioner Austin, and was approved 5-0.

Treasurer's Report

Michael Hamilton:

Motion to Accept the Treasurer's Report: Commissioner Austin, 2nd by Commissioner Skidmore. Approved 5-0.

Treasurer Hamilton presented Warrant 2 \$136,277.09.

Commissioner Austin has made a motion to accept and pay Warrant # 2. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Skidmore. Approved 5-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Peters, 2nd by Commissioner Skidmore. Approved 5-0.

SECRETARIES REPORT

Paulamarie Rosso-Thompson:

NOT IN ATTENDANCE. No Correspondence

This is the end of the secretaries' report to be included in these minutes.

DISTRICT MANAGERS REPORT

Matthew Quinn: See Report

Commissioner Austin suggested that the Officers start taking everything off 5-30-9 and put it on 5-30-5.

EMS SUPERVISOR REPORT

Rich Tvelia: NOT IN ATTENDANCE. No report given

COMMITTEE REPORTS
Computers Insurance & Records

Commissioner Schaaf:

MOTION was made to not accept the latest medical clearance form from Employee #9023. The Board feels as if our physician and his physician need to converse about returning him to duty. At this time the Board will not return employee # 9023 to duty by Commissioner Skidmore, 2nd by Commissioner Thebold. Approved 5-0.

COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers

Commissioner Peters:

NOTHING
COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review

Commissioner Thebold:

Inquired about the EMS bay door being broken. Board voted to not repair any bay doors.

The Board inquired about the leak from the roof and status of having it repaired. DM Quinn to report back to the board by next meeting.

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

NOTHING

COMMITTEE REPORTS
New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

MOTION was made to approve CEW to use the pavilion on June 16, 2025, for signing of 4th grade yearbooks by Commissioner Skidmore, 2nd by Commissioner Austin.
Approved 5-0.

MOTION was made to accept resignation letter from Bloodborne Pathogens and to promote Christopher Gryciuk to oversee the EMS program at \$44.23 per hour (\$92,000.00 annually) effective March 1, 2025, by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.

MOTION was made to purchase a side by side for \$50,000.00 by Commissioner Austin, 2nd by Commissioner Schaaf. Approved 5-0.

CHIEF'S REPORT
Kieran Donlon, Chief of the Department

NOT IN ATTENDANCE

CHIEF'S REPORT
Donald E. Schaaf, 1st Assistant Chief

NOT IN ATTENDANCE

CHIEF'S REPORT
Edward Kress, 2nd Assistant Chief

Gear was gone through, and report given to the board.

See Report-

PUBLIC

NO ONE

EXECUTIVE SESSION CALLED: 7:45 PM.

MOTION made by Commissioner Schaaf, 2ND by Commissioner Austin. Approved 5-0.

ADDRESSING THE ISSUE OF:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion,

demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION:

MOTION to revise Installation Dinner policy to state that any member of the department with 5+ years of service that passes away, their family will be invited to the next installation dinner with no more than 10 guests in honor of the fallen member by Commissioner Peters, 2nd by Commissioner Schaaf. Approved 5-0.

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Peters, 2nd by Commissioner Schaaf. Approved 5-0.
The meeting adjourned at 8:10 pm.
