

DISTRICT EMPLOYEE TOOL USAGE & REPAIR POLICY

Policy:

All employees and volunteers of the Yaphank Fire District are to get prior approval from the Chief of the Department, the District Manager or the Board of Fire Commissioners prior to removing any tools from fire apparatus vehicles. Upon finishing the use of the tools they are to be returned to the location they were found.

It is the responsibility of all members and employees to notify the Chief of the Department, the District Manager or the Board of Fire Commissioners of any broken equipment or repairs needed in the firehouse immediately.

Any employee or member who does not adhere to this policy will be subject to disciplinary action.

Chairman Skidmore	AYE
Commissioner Peters	AYE
Commissioner Austin	AYE
Commissioner Schaaf	NOT PRESENT
Commissioner Thebold	NOT PRESENT

Adopted this 19th day of December 2018 by the Board of Fire Commissioners.

Re-adopted this 7th day of January 2025 by the Board of Fire Commissioners.

Attest by:

Paulamarie Rosso-Thompson
District Secretary