

BEREAVEMENT LEAVE POLICY

Policy:

Full-time employees who have completed their introductory period are eligible for five paid days for the death of an immediate family member. Members of the immediate family include Spouse, Parents, Parents In-laws, Siblings, Children, Grandparents, and grandchildren. One paid day off for Aunts, Uncles, or any other family member.

Exempt employees may be provided time off with pay when necessary to comply with state and federal wage and hour laws.

Requests for bereavement leave should be made to the District Manager as soon possible. Our District reserves the right to request written verification of an employee's familial relationship to the deceased and his or her attendance at the funeral service as a condition of the bereavement pay.

Chairman Peters	AYE
Commissioner Skidmore	AYE
Commissioner Austin	AYE
Commissioner Schaaf	AYE
Commissioner Thebold	AYE

Adopted this 20th day of January 2021 to take affect February 1, 2021, by the Board of Fire Commissioners.

Revised and adopted 3-5-24

Re-adopted this 7th day of January 2025 by the Board of Fire Commissioners.

Attest by:

Paulamarie Rosso-Thompson
District Secretary