

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. ATTORNEYS REPORT
8. DISTRICT MANAGERS REPORT
9. EMS SUPERVISOR REPORT
10. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
11. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
12. PUBLIC
13. EXECUTIVE SESSION
14. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING
November 5, 2024**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:30 PM by Chairman Peters.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; Attorney Devane; and District Manager Quinn

EMS SUPERVISOR: Bloodborne Pathogens

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT: District Secretary Rosso-Thompson
EMS SUPERVISOR: Rich Tvelia
CHIEF'S OFFICE:

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on October 16, 2024. A motion to accept the minutes as published was made by Commissioner Skidmore, seconded by Commissioner Austin, and was approved 5-0.

Treasurer's Report

Michael Hamilton:

Fund Balances:

Capital Reserve	\$631,669.81
Truck Reserve	\$729,894.30
Ambulance Billing	\$ 93,181.70
Savings	\$301,616.54
Checking Balance	\$133,618.93

Motion to Accept the Treasurer's Report: Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 5-0.

Treasurer Hamilton presented Warrant 11, \$178,565.45.

Commissioner Schaaf has made a motion to accept and pay Warrant # 11. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Thebold. Approved 5-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.

MOTION was made at the October 16th, 2024, meeting which was inadvertently omitted from the minutes, to approve the Board of Elections Chairman and Inspectors for the district elections on December 10, 2024, as Barbara Hamilton as the Chairwoman, and election inspectors as Veronica Connell and Maria Lasso all receiving a stipend of \$75.00 by Commissioner Thebold, 2nd by Commissioner Peters. Approved 5-0.

SECRETARIES REPORT

Paulamarie Rosso-Thompson: **NOT IN ATTENDANCE**. Read by Treasurer Hamilton

MOTION was made to approve Amanda Coffey to use the meeting room for a baptism on November 17, 2024, from 2:30-6:30pm by Commissioner Austin, 2nd by Commissioner Skidmore. Approved 5-0.

MOTION was made to approve the use of the meeting room for the Ladies Auxiliary children's party on December 14, 2024, from 8am-2pm by Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 5-0.

This is the end of the secretaries' report to be included in these minutes.

Attorney's Report

Chris Devane:

Requested executive session.

DISTRICT MANAGERS REPORT

Matthew Quinn:

Made the board aware of recalls on two vehicles. DM Quinn to take care of the recalls.

Made the board aware the fire alarm is being repaired.

EMS SUPERVISOR REPORT

Rich Tvelia: See Report-

COMMITTEE REPORTS Computers Insurance & Records

Commissioner Schaaf:

NOTHING

COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers

Commissioner Peters:

Training door was lent out and came back written on and damaged. Suggested it not be lent out anymore.

Inquired about the new bay doors. Attorney Devane explained the process.

Requested that the hitch be put back for the boat.

MOTION was made to cancel the November and December Wednesday meetings by Commissioner Peters, 2nd by Commissioner Schaaf. Approved 5-0.

MOTION was made to have a mandatory referendum to sell 5-30-9 and put on the ballot for December 10, 2024, by Commissioner Peters, 2nd by Commissioner Schaaf. Approved 5-0.

MOTION was made to approve the purchase of a new iPad for Commissioner Peters and Commissioner Austin by Commissioner Thebold, 2nd by Commissioner Schaaf. Approved 5-0.

COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review

Commissioner Thebold:

Inquired if rules were going to be put in place for the new 5-30-21.

Inquired about the ladder truck.
Requested priority list

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

Inquired about the elevator. DM Quinn still working on getting prices.

COMMITTEE REPORTS
New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

NOTHING

CHIEF'S REPORT
Kieran Donlon, Chief of the Department

MOTION was made to approve the November calendar by Commissioner Skidmore, 2nd by Commissioner Schaaf. Approved 5-0.

MOTION was made to approve the Chief's office requests/supplies by Commissioner Skidmore, 2nd by Commissioner Austin. Approved 5-0.

CHIEF'S REPORT
Donald E. Schaaf, 1st Assistant Chief

NOTHING

CHIEF'S REPORT
Edward Kress, 2nd Assistant Chief

Mutual aid report submitted to Commissioner Schaaf.

PUBLIC

Gordon Reickoff- Inquired about the purchase of a new truck.

Requested to have a firetruck come through Whispering Pines and Colonial Woods again for the community. Board approved that request.

Anthony Farrell-Nothing

EXECUTIVE SESSION CALLED: 8:07 pm.

MOTION made by Commissioner Peters, 2ND by Commissioner Schaaf. Approved 5-0.

ADDRESSING THE ISSUE OF:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion,

demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION: 8:42pm

MOTION was made to approve the following by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.

James Hogan placed on personal leave effective 10-1-24. James must be re-evaluated 1-1-25 and must submit letter prior to 1-1-25 if requiring additional personal leave time.

Members who are currently on medical leave will be entitled to attend the annual dinner/meeting. If member cannot make it to the dinner, a plate will be brought to the member.

Hire Joe Spezio as new district mechanic part time at \$45.00/hr.

Add the additional members who were left off the cancer benefit bill and the new ones who are now eligible.

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.
The meeting adjourned at 9:05pm
