

**ORDER OF BUSINESS FOR**  
**YAPHANK FIRE DISTRICT MEETINGS**

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. DISTRICT MANAGERS REPORT
8. EMS SUPERVISOR REPORT
9. COMMISSIONERS REPORTS
  - a. Computers, Insurance & Records (Schaaf)
  - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
  - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
  - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
  - e. Personnel, Training, PPE, Radios & Pagers (Austin)
10. CHIEF'S REPORT
  - a. Chief Kieran Donlon
  - b. 1<sup>st</sup> Assistant Chief Donald E. Schaaf
  - c. 2<sup>nd</sup> Assistant Chief Edward Kress
11. PUBLIC
12. EXECUTIVE SESSION
13. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS  
REGULAR WEDNESDAY MEETING  
August 21, 2024**

**MINUTES**

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:11 PM by Chairman Peters.

**DISTRICT:**

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; Attorney Devane; and District Manager Quinn

**EMS SUPERVISOR:** Bloodborne Pathogens

**CHIEF'S OFFICE:**

Chief	Kieran Donlon
1 <sup>st</sup> Asst Chief:	Donald E. Schaaf
2 <sup>nd</sup> Asst Chief:	Edward Kress

**ABSENT WERE:**

DISTRICT: Treasurer Hamilton & District Manager Quinn

EMS SUPERVISOR: Rich Tvelia

CHIEF'S OFFICE: Chief Donlon & Chief Schaaf

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on August 6, 2024. A motion to accept the minutes as published was made by Commissioner Skidmore, seconded by Commissioner Thebold, and was approved 5-0.

**Treasurer's Report**

**Michael Hamilton:** NOT IN ATTENDANCE. Read by Paulamarie

Motion to Accept the Treasurer's Report: Commissioner Schaaf, 2<sup>nd</sup> by Commissioner Austin. Approved 5-0.

Commissioner Schaaf has made a motion to accept and pay Warrant #8. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Thebold. Approved 5-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Austin, 2<sup>nd</sup> by Commissioner Thebold. Approved 5-0.

**SECRETARIES REPORT:**

**Paulamarie Rosso-Thompson:**

Brought to the Boards attention that Restaurant Depot will no longer accept the district tax exemption form for the Department account there.

Brought to the Boards attention the Military Leave laws for LOSAP.

This is the end of the secretaries' report to be included in these minutes.

### **DISTRICT MANAGERS REPORT**

**Matthew Quinn: NOT IN ATTENDANCE, Paulamarie read report.**

See Report:

**MOTION** was made to approve an amendment to the current permissive referendum for the EMS doors to add an additional \$30,000.00 by Commissioner Austin, 2<sup>nd</sup> by Commissioner Thebold. Approved 5-0.

The board agreed to revisit selling 5-30-9 at the 1<sup>st</sup> of the year.

**MOTION** was made to approve 3 cloth 100' 5" hose and 2 rubber 100' 5" hose by Commissioner Schaaf, 2<sup>nd</sup> by Commissioner Austin. Approved 5-0.

DM Quinn asked for his 96 truck back and the Board decided that they will revisit it when DM Quinn speaks to them and explains why he thinks he deserves it back.

### **EMS SUPERVISOR REPORT**

**Rich Tvelia:** ABSENT but Anthony Farrell read the report. See Report

**MOTION** was made to approve the purchase of 3 MedixSafe MS2 for \$9,958.00 by Commissioner Austin,

Inquired about the hasp lock. Paulamarie to ask DM Quinn about it.

**COMMITTEE REPORTS  
Computers Insurance & Records**

**Commissioner Schaaf:**

**NOTHING**

**COMMITTEE REPORTS  
Apparatus Maintenance Personnel & Computers**

**Commissioner Peters:**

**NOTHING**

**COMMITTEE REPORTS  
Building and Grounds, LOSAP, Ambulance, Financial Review**

**Commissioner Thebold:**

Requested to have something sent to Paramedic Smith for a get well from the district. Paulamarie to send something to his house.

**COMMITTEE REPORTS**  
**Physicals, Badges, Uniforms & Ambulance**

**Commissioner Skidmore:**

**NOTHING**

**COMMITTEE REPORTS**  
**New Equipment, Training, PPE, Radios & Pagers**

**Commissioner Austin:**

**MOTION** was made to approve the purchase of fans & lights from REVCO for the work out back in the cookout area for \$1200 by Commissioner Austin, 2<sup>nd</sup> by Commissioner Skidmore. Approved 5-0.

Supplied the board with 2 quotes for a side by side. The board requested that DM Quinn get a price from Proliner for a comparable side by side of a 2-seater enclosed with a trailer instead of open.

**CHIEF'S REPORT**  
**Kieran Donlon, Chief of the Department**

NOT IN ATTENDANCE

**CHIEF'S REPORT**  
**Donald E. Schaaf, 1st Assistant Chief**

NOT IN ATTENDANCE

**CHIEF'S REPORT**  
**Edward Kress, 2<sup>nd</sup> Assistant Chief**

**MOTION** was made to approve 2 Milwaukee Battery fans for \$9704.00 by Commissioner Peters, 2<sup>nd</sup> by Commissioner Skidmore. Approved 5-0.

Requested once again from DM Quinn, new heavy-duty shelving for the storage closet.

Made the board aware that the recent standby crew lost one of the ID cards so one will need to be replaced and the lost one to be deactivated.

**PUBLIC**

**NO ONE**

**EXECUTIVE SESSION CALLED: 7:44 PM.**

**MOTION** made by Commissioner Schaaf, 2<sup>ND</sup> by Commissioner Austin. Approved 5-0.

**ADDRESSING THE ISSUE OF:**

Matters which will imperil the public safety disclosed;

- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**RETURN FROM EXECUTIVE SESSION: 8:07 pm.**

**MOTION** was made to approve the purchase of fire prevention supplies from All American \$9961.50 by Commissioner Thebold, 2<sup>nd</sup> by Commissioner Austin. Approved 5-0.

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Schaaf, 2<sup>nd</sup> by Commissioner Austin. Approved 5-0.  
The meeting adjourned at 8:10 pm.