

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. ATTORNEYS REPORT
8. DISTRICT MANAGERS REPORT
9. EMS SUPERVISOR REPORT
10. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
11. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
12. PUBLIC
13. EXECUTIVE SESSION
14. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING
September 3, 2024**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:32 PM by Chairman Peters.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; Attorney Devane; and District Manager Quinn

EMS SUPERVISOR: Bloodborne Pathogens

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT:

EMS SUPERVISOR: Rich Tvelia- Anthony Farrell represented

CHIEF'S OFFICE: Chief Schaaf

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on August 21, 2024. A motion to accept the minutes as published was made by Commissioner Austin, seconded by Commissioner Schaaf, and was approved 5-0.

Treasurer's Report

Michael Hamilton:

Fund Balances:	
Capital Reserve	\$624,825.57
Truck Reserve	\$712,468.84
Ambulance Billing	\$154,526.69
Savings	\$620,951.62
Checking Balance	\$15,111.41

Motion to Accept the Treasurer's Report: Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.

Treasurer Hamilton presented Warrant 9, \$ 395,090.23

Commissioner Skidmore has made a motion to accept and pay Warrant # 9. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Austin. Approved 5-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Skidmore, 2nd by Commissioner Thebold. Approved 5-0.

SECRETARIES REPORT

Paulamarie Rosso-Thompson:

MOTION was made to approve the 7U LYSA Boys Football team the use of the parking lot, hoses, water, buckets, tables, and chairs from 11am-2pm by Commissioner Skidmore, 2nd by Commissioner Austin. Approved 5-0.

MOTION was made to approve District Secretary Paulamarie Rosso-Thompson to be the account manager/ authorized business officer for the district credit card accounts, to speak on behalf of everyone's account, and to be able to make decisions for each account holder by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.

Paulamarie made the board aware that all Restaurant Depot accounts should be straightened out and tax exemption is applied.

This is the end of the secretaries' report to be included in these minutes.

Attorney's Report

Chris Devane:

Made the Board aware that he sent DS Paulamarie & DM Quinn the bid for the 9 full view commercial doors in fire red. Attorney Devane will finalize with DM Quinn.

Recited the New York State Town Law Section 176 23A regarding purchasing apparatus. Attorney Devane will work with DM Quinn.

The legal notice will be amended and sent to DS Paulamarie in the morning to be published.

DISTRICT MANAGERS REPORT

Matthew Quinn:

MOTION was made to extend the contract with High Performance Landscaping for another year at the same price by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.

A brief discussion was made about a company from Florida looking to buy out the tower lease agreement. DM Quinn will get more information on this.

EMS SUPERVISOR REPORT

Rich Tvelia: NOT IN ATTENDANCE Report read by Anthony Farrell.
Attached.

COMMITTEE REPORTS Computers Insurance & Records

Commissioner Schaaf:

NOTHING

COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers

Commissioner Peters:

NOTHING

COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review

Commissioner Thebold:

Inquired about the status of cleaning out the new garage to get the Buffalo in it. DM Quinn is in the process of cleaning out the garage on the property to move stuff over there.

Inquired with the Chief as to when Fire Prevention was being held. It is October 20th.

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

Asked DM Quinn for the status of ESO with the CAD. DM Quinn to make another phone call to ESO.

Discussed with the Board Flowerfield for the 2026 installation dinner. Commissioner Skidmore to call back and try to get a better price if we guarantee more heads.

COMMITTEE REPORTS
New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

Requested an executive session.

CHIEF'S REPORT
Kieran Donlon, Chief of the Department

MOTION was made to approve the September calendar by Commissioner Peters, 2nd by Commissioner Schaaf. Approved 5-0.

MOTION was made to approve the Suffolk County Sheriff's to use our forcible entry door and to join in the department drill on September 25, by Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 5-0.

MOTION was made to approve the purchase of 5 pairs of waterproof boots for Company 3 by Commissioner Austin, 2nd by Commissioner Skidmore. Approved 5-0.

DM Quinn to order usb-c and android charging cords for basement as well as the wood needed for the drill on September 18 and a box of rags.

DS Paulamarie to add the department SOG's to the website.

CHIEF'S REPORT
Donald E. Schaaf, 1st Assistant Chief

NOT IN ATTENDANCE

CHIEF'S REPORT
Edward Kress, 2nd Assistant Chief

Supplied Commissioner Schaaf with the monthly call report.

PUBLIC

Gordon Reickoff- Nothing
William Maldonado- Nothing

EXECUTIVE SESSION CALLED: 8:10 PM.

MOTION made by Commissioner Schaaf, 2ND by Commissioner Skidmore. Approved 5-0.

ADDRESSING THE ISSUE OF:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;

- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION: 9:15 pm

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.
The meeting adjourned at 9:16 pm.
