

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. DISTRICT MANAGERS REPORT
8. EMS SUPERVISOR REPORT
9. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
10. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
11. PUBLIC
12. EXECUTIVE SESSION
13. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR WEDNESDAY MEETING
June 19, 2024**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:00 PM by Chairman Peters.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; Attorney Devane; and District Manager Quinn

EMS SUPERVISOR: Bloodborne Pathogens

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT: Secretary Paulamarie Rosso-Thompson, Commissioner Skidmore arrived at 7:15pm.

EMS SUPERVISOR:

CHIEF'S OFFICE: Chief Donlon & Chief Schaaf

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on June 4, 2024. A motion to accept the minutes as published was made by Commissioner Thebold, seconded by Commissioner Schaaf, and was approved 4-0.

Treasurer's Report

Michael Hamilton:

Motion to Accept the Treasurer's Report: Commissioner Thebold, 2nd by Commissioner Austin. Approved 4-0.

Commissioner Thebold has made a motion to accept and pay Warrant #6. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Austin. Approved 4-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Thebold, 2nd by Commissioner Schaaf. Approved 4-0.

SECRETARIES REPORT:

Paulamarie Rosso-Thompson:

NOT IN ATTENDANCE

This is the end of the secretaries' report to be included in these minutes.

DISTRICT ATTORNEY REPORT

Chris Devane:

Discussed with the Board his suggestion on lending equipment to other mutual aid departments. That department should include Yaphank Fire District as an additional insured on their policy for the duration of the usage.

Attorney Devane will compose policies for the police and Yaphank Department members for use of the fitness room that will require a signature by the individual using the fitness room.

Attorney Devane and Commissioner Austin will have a meeting regarding the Department bylaws.

DISTRICT MANAGERS REPORT

Matthew Quinn:

Pick up truck and responder vehicle were both sold.
Working on getting the bugs out of the new RedAlert system.

EMS SUPERVISOR REPORT

Rich Tvelia:

Gave 2 Medics applications in the last couple of days.
New monitor is in service. Transmission issues were corrected.

COMMITTEE REPORTS
Computers Insurance & Records

Commissioner Schaaf:

Inquired about the AC in the ambulance bay. DM Quinn is working on it.

MOTION was made to reschedule the district meeting from 7/2/24 to 7/9/24 and to cancel the meeting on 7/17/24 by Commissioner Schaaf, 2nd by Commissioner Peters. Approved 4-0.

COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers

Commissioner Peters:

Field was cut at the other property.

Requesting to have the other trailer brought to HQ and have the garage cleaned up at the other property.

Commissioner Schaaf requested that DM Quinn get a price on a new metal garage door for the other property. Nothing too crazy and doesn't need to be insulated. As well as a new LED light.

COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review

Commissioner Thebold:

Discussed electric cars with Chief Kress. Dangers in the gases and chemicals from the batteries. Must wear a pack.

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

NOTHING

COMMITTEE REPORTS
New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

NOTHING

CHIEF'S REPORT
Kieran Donlon, Chief of the Department

Arrived late-

Presented an incident report for 5-30-15.

MOTION was made to approve the purchase of two J hooks for \$180.00 by Commissioner Austin, 2nd by Commissioner Skidmore. Approved 5-0.

CHIEF'S REPORT
Donald E. Schaaf, 1st Assistant Chief

NOTHING

CHIEF'S REPORT
Edward Kress, 2nd Assistant Chief

NOTHING

PUBLIC

NO ONE

EXECUTIVE SESSION CALLED: 7:36 PM.

MOTION made by Commissioner Peters, 2ND by Commissioner Skidmore. Approved 5-0.

ADDRESSING THE ISSUE OF:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;

- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION: 8:20 pm

MOTION was made to make Rich Tvelia in charge of narcotics and Sheila Skidmore as the alternate for Yaphank Fire District by Commissioner Austin, 2nd by Commissioner Thebold. Approved 5-0.

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 5-0.
The meeting adjourned at 8:31 pm.