

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. DISTRICT MANAGERS REPORT
8. EMS SUPERVISOR REPORT
9. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
10. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
11. PUBLIC
12. EXECUTIVE SESSION
13. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR WEDNESDAY MEETING
April 17, 2024**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:06 PM by Chairman Peters.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; and District Manager Quinn

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT: Commissioner Schaaf

CHIEF'S OFFICE: Chief Donlon

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on April 2, 2024. A motion to accept the minutes as published was made by Commissioner Skidmore, seconded by Commissioner Austin, and was approved 4-0.

Commissioner Skidmore swore in Coleen Dillon badge #445 to the Yaphank Fire Department as an EMT.

Treasurer's Report

Michael Hamilton:

Motion to Accept the Treasurer's Report: Commissioner Austin, 2nd by Commissioner Skidmore. Approved 4-0.

Commissioner Skidmore has made a motion to accept and pay Warrant #4. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Austin. Approved 4-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Skidmore, 2nd by Commissioner Austin. Approved 4-0.

SECRETARIES REPORT:

Paulamarie Rosso-Thompson:

MOTION was made to approve the use of the parking lot and pavilion area for a truck show on Saturday, May 18, 2024, from 1-7 pm. by Commissioner Austin, 2nd by Commissioner Skidmore. Approved 4-0. DEAN MURRAY MUST SUPPLY CERTIFICATE OF INSURANCE.

MOTION was made to approve the use of the meeting room for **Kimberly Zwirz** on July 13, 2024, from 6-11 pm by Commissioner Skidmore, 2nd by Commissioner Austin. Approved 4-0.

MOTION was approved to purchase 2 digital notebooks for \$1300.00 by Commissioner Thebold, 2nd by Commissioner Skidmore. Approved 4-0.

This is the end of the secretaries' report to be included in these minutes.

DISTRICT MANAGERS REPORT

Matthew Quinn:

MOTION was made to adopt the Fire Prevention Plan and the Emergency Action Plan by Commissioner Austin, 2nd by Commissioner Skidmore. Approved 4-0.

A brief discussion was made about selling 5-30-80 & 5-30-21 or trading them in for a new pick up. 5-30-23 would become 5-30-80. DM to find out further value.

A training with RedNMX will be on May 1, 2024, for all Chief's & Officers. Tentative go live date of May 7th.

EMS SUPERVISOR REPORT

Rich Tvelia:

NOT IN ATTENDANCE/NO REPORT GIVEN

**COMMITTEE REPORTS
Computers Insurance & Records**

Commissioner Schaaf:

NOT IN ATTENDANCE

**COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers**

Commissioner Peters:

**COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review**

Commissioner Thebold:

Inquired about the nameplates for the company doors.

Inquired about the new garage and the amount of stuff still in there.

DM Quinn getting prices to repair cement on apron.

One thing for executive session

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

NOTHING

COMMITTEE REPORTS
New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

Inquired with DM Quinn if the BBQ will be getting cleaned and prepped for the season.

MOTION was made for Yaphank Fire District to sponsor EMT Christopher Gryciuk for the Paramedic bridge program by Commissioner Austin, 2nd by Commissioner Skidmore. Approved 4-0.

CHIEF'S REPORT
Kieran Donlon, Chief of the Department

NOT IN ATTENDANCE

CHIEF'S REPORT
Donald E. Schaaf, 1st Assistant Chief

See Report:

DM Quinn to see about gear racks from Fire Academy or purchasing them.

DM Quinn to get prices for a new blow hard fan.

DM Quinn to purchase two bundles of black shingles prior to May 5.

CHIEF'S REPORT
Edward Kress, 2nd Assistant Chief

Chief Kress will be away from May 3-5.

Requested to have gear fixed in the quartermaster. DM Quinn to get a price.

Requested a class for the fill machine.

PUBLIC

NO ONE

EXECUTIVE SESSION CALLED: 7:45 PM.

MOTION made by Commissioner Austin, 2ND by Commissioner Thebold. Approved 4-0.

ADDRESSING THE ISSUE OF:

- Matters which will imperil the public safety disclosed;
- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;

- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION: 9:04 pm

MOTION was made to remove driving privileges from Employee #9080 until he has completed one of the next EVOC courses that are being offered on either April 24, May 1, or May 11, 2024 by Commissioner Thebold, 2nd by Commissioner Austin. Approved 4-0.

MOTION was made to NOT allow the Ladies Auxiliary to attend any Fire Department drills other than what they have attended in the past i.e., parades, etc. by Commissioner Peters, 2nd by Commissioner Thebold. Approved 4-0.

MOTION was made to approve the 7 Junior Fire Department members by Commissioner Thebold, 2nd by Commissioner Austin. Approved 4-0.

MOTION was made to raise the new full time custodial salary to \$28.00/hr. by Commissioner Thebold, 2nd by Commissioner Skidmore. Approved 4-0.

MOTION was made to purchase a new flag for the truck by Commissioner Thebold, 2nd by Commissioner Austin. Approved 4-0.

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Peters, 2nd by Commissioner Thebold. Approved 4-0.

The meeting adjourned at 9:24 pm.