

EMERGENCY ACTION PLAN

EMERGENCY PERSONNEL NAMES AND PHONE NUMBERS

DESIGNATED RESPONSIBLE OFFICIAL at Yaphank Fire District: **Manager**

Name: **Matthew Quinn** Phone: **(631-972-4864)**

EMERGENCY COORDINATOR: DISTRICT MANAGER

Name: **Matthew Quinn** Phone: **(631-972-4864)**

EMERGENCY PHONE NUMBERS

FIRE DEPARTMENT: 631-924-3200

AMBULANCE: 631-924-3200

DISTRICT MANAGER: 631-972-4864

POLICE: 911

ELECTRIC: PSEG / 1-800-490-0075

WATER: SCWA / 631-698-9500

GAS: NATIONAL GRID/ 1-800-490-0045

YAPHANK FIRE DISTRICT 31 MAIN STREET YAPHANK, NY 11980
EMERGENCY CONTACT
DISTRICT MANAGER MATTHEW QUINN 631-972-4864

EVACUATION ROUTES

- Evacuation route maps have been posted in each work area. The following information is marked on evacuation maps:
 1. Emergency exits
 2. Primary and secondary evacuation routes
 3. Locations of fire extinguishers
 4. Fire alarm pull stations' location
 - a. Assembly points

- Site personnel should know at least two evacuation routes.

EMERGENCY REPORTING AND EVACUATION PROCEDURES

Types of emergencies to be reported by site personnel are:

- MEDICAL
- FIRE
- SEVERE WEATHER
- ACTIVE SHOOTER INCIDENT
- BOMB THREAT
- CHEMICAL SPILL
- STRUCTURE DAMAGE
- EXTENDED POWER LOSS
- OTHER (specify) _____
(e.g., terrorist attack/hostage taking)

Yaphank Fire District

Emergency Action Plan

Alerts:

In the event of an emergency, employees are alerted by:

- Fire alarm sounding with activated strobe lights.
- By a member or an employee in the building
- Pagers
- Phone
- Siren
- Intercom

Policy:

In the event of a fire or other emergency, the employees must immediately:

- Evacuate
- Notify 911
- Activate fire response through FRES
- Notify mutual aid if needed.
- Notify Brookhaven Town Fire Marshal (Hazmat Situation)
- Notify Supervisor
- Relocate apparatus.
- Repair damage.

Routes:

In the event of an emergency, employees shall evacuate by means of the nearest available:

- Marked exit.
- Window
- Door
- Floor plans will be posted throughout the building with marked exits.

Extinguishers:

In the event of a fire, the following individuals are authorized to use portable fire extinguisher to attempt to extinguish fire before evacuation:

- Supervisors
- Firefighters
- Anyone that is properly trained.

Operations:

In the event of an emergency, the following employees are to remain in the workplace to shut down or monitor critical operations before they evacuate:

- District Manager
- Supervisor
- Chief

Duties:

The following are to perform rescue or medical duties during an emergency:

- All qualified EMS personal
- Qualified Firefighter
- Qualified employees

Assembly:

After an emergency evacuation, employees are to gather in the following locations:

- Front of the building east side by mailbox
- Town parking lot located west side of building across the street.

Accounting:

After an emergency evacuation, the producer for accounting for all employees:

- Check gathering locations.
- Phone call in need.

Security:

Measures that will take place:

- Default lockout (all exterior doors always secure)
- All overhead doors closed immediately after the apparatus exited and returned.
- Visitors can come only to the main door.
- Visitors must be identified and have a purpose.
- Anyone in a building that is not identifiable must be challenged.

No Electric Utilities:

- Generator activates.
- Should any generator fail contact company for backup.
- Contact Suffolk Fire Rescue for mobile backup unit.

Active Assailant:

- Lock yourself into a secure area or escape through a nearby exit.
- Call 911
- Do not engage the assailant unless absolutely necessary.
- Follow all directions of law enforcement.
- Send a message to all personnel to stay clear of the involved location.

Bomb Threat:

- Door access will be turned off.
- The Chief will divide the district into mutual aid departments for all emergencies.
- All buildings will evacuate to aforementioned meeting locations then to a further point.
- Provide law enforcement with all details of the threat.
- Buildings will be closed until they are searched by law enforcement.

Weather Emergency: (limited to Hurricanes, tornado etc.)

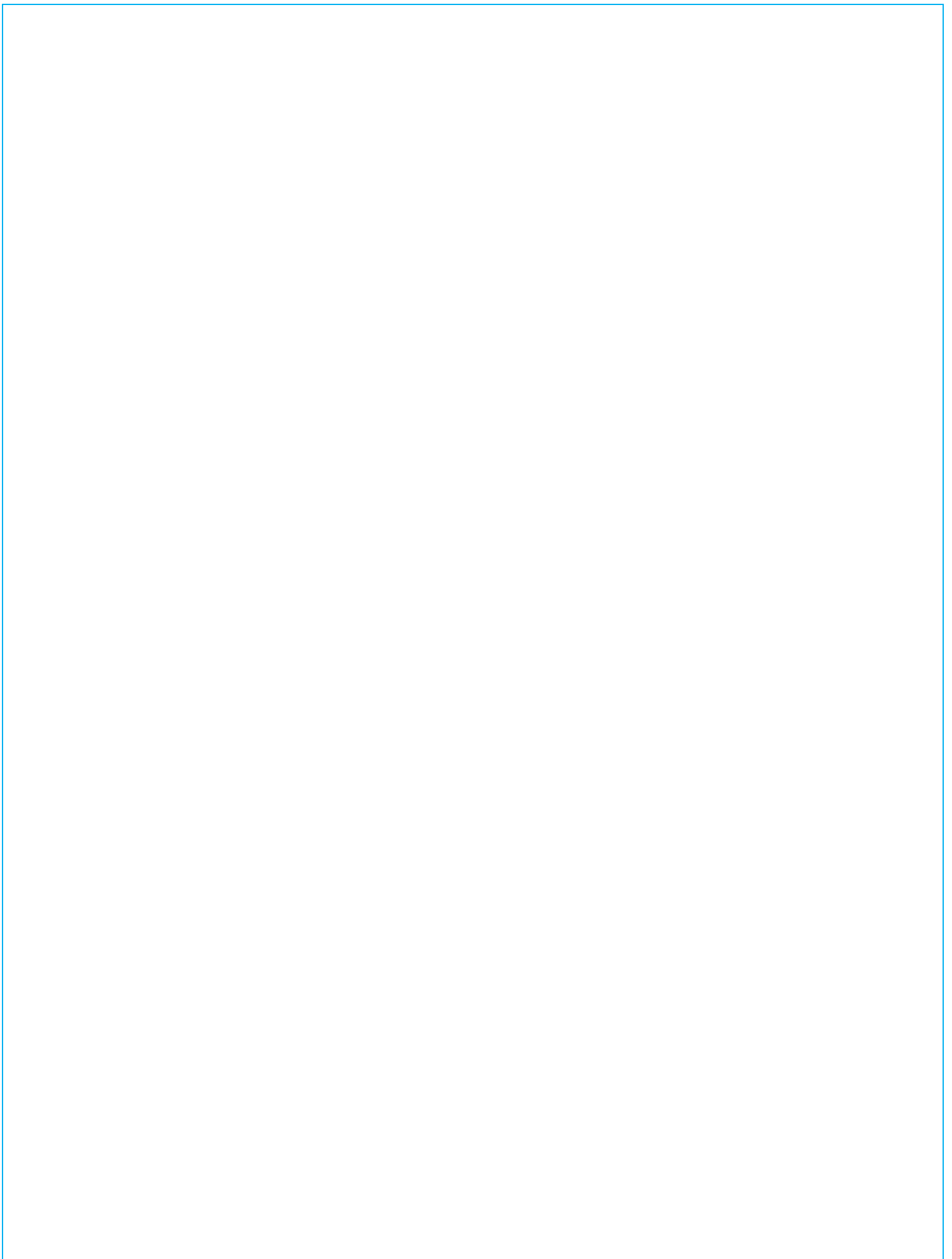
- Take portable communications to the basement (no windows)
- All members and employees to the basement

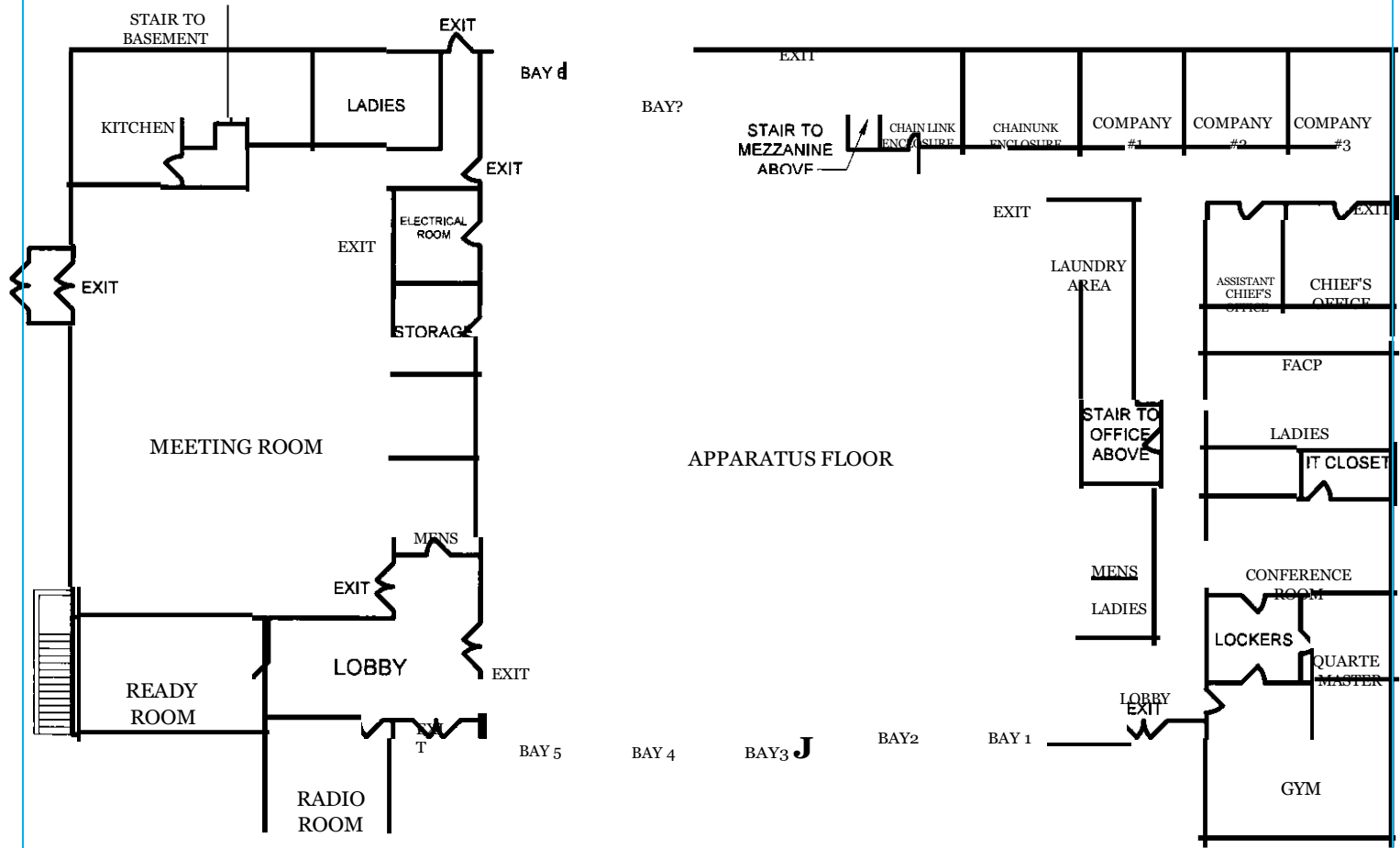
Chairman Peters	AYE
Commissioner Skidmore	AYE
Commissioner Austin	AYE
Commissioner Thebold	AYE
Commissioner Schaaf	NOT PRESENT

Adopted this 17th day of April 2024, by the Board of Fire Commissioners.

Attest by:

Paulamarie Rosso-Thompson
District Secretary





FIRST FLOOR PLAN

r-:6
EXIT

ROLL-U
DOOR

BAY DOOR

STORAGE AREA

EXIT

EXIT

BAY DOOR

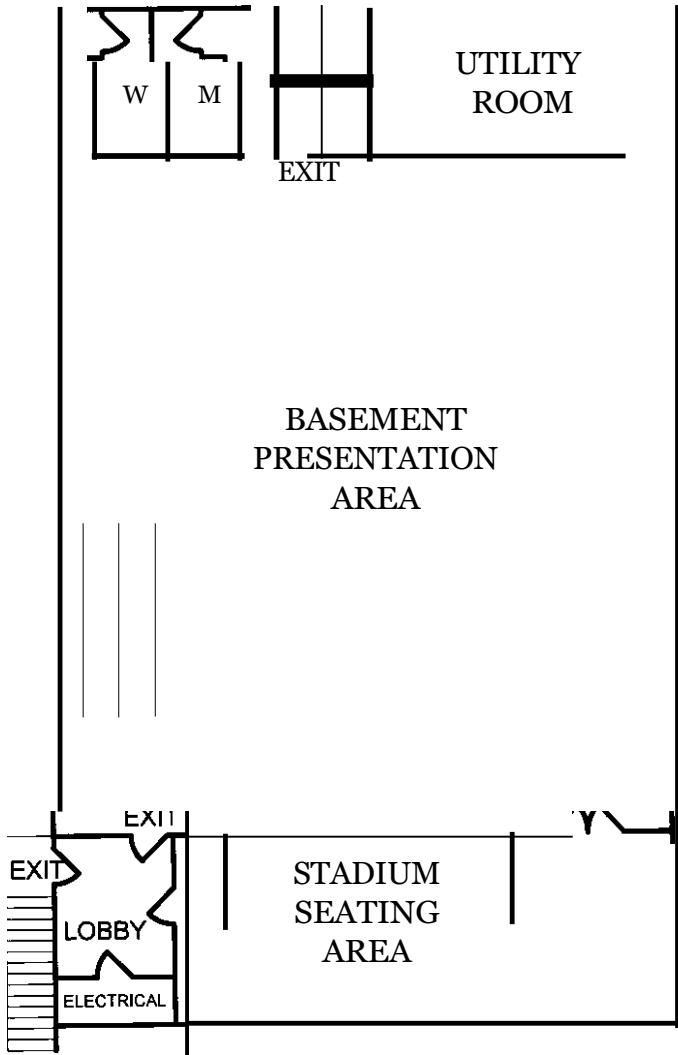
AMBULANCE
APPARATUS
FLOOR

BAY DOOR

AMBULANCE
OFFICE

AMBULANCE
BUILDING
PLAN

EXIT




BASEMENT PLAN