

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. DISTRICT MANAGERS REPORT
8. EMS SUPERVISOR REPORT
9. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
10. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
11. PUBLIC
12. EXECUTIVE SESSION
13. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR WEDNESDAY MEETING
March 20, 2024**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:35 PM by Chairman Peters.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; and District Manager Quinn

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT: Commissioner Austin & Treasurer Hamilton

CHIEF'S OFFICE: Chief Kress

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on March 5, 2024. A motion to accept the minutes as published was made by Commissioner Skidmore, seconded by Commissioner Thebold, and was approved 4-0.

Treasurer's Report

Michael Hamilton: Read by Paulamarie

Motion to Accept the Treasurer's Report: Commissioner Thebold, 2nd by Commissioner Skidmore. Approved 4-0.

Commissioner Thebold has made a motion to accept and pay Warrant #3. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Skidmore. Approved 4-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 4-0.

SECRETARIES REPORT:

Paulamarie Rosso-Thompson:

Received a thank you card from Gina Brett and her family from sympathy flowers.

Reminded the board and the Commissioners that they are required to complete the one class on VFISu, The Respectful Workplace (Supervisor) and email me the completed certificate or print out a copy.

Board and Chief's office were made aware of our IT company not recommending One Drive for remote access but rather a VPN. Also, not recommended to use a home computer but rather district issued.

Physical reminder letters went out to all with their appointment date and time.

Paulamarie approved to take a district vehicle with Manorville Fire District's Secretary for the convention from April 4-7 and to split the cost of travel with Manorville Fire District.

This is the end of the secretaries' report to be included in these minutes.

DISTRICT MANAGERS REPORT

Matthew Quinn:

EMS door was fixed, and he needs to discuss something in executive session.

EMS SUPERVISOR REPORT

Rich Tvelia:

Packets have been given out to potential employees and we are waiting for them to be returned.

Employees were asking if they will be paid for having their physicals done and how many hours.

MOTION was made to approve 2 hours of paid time for a physical being done by Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 4-0.

COMMITTEE REPORTS
Computers Insurance & Records

Commissioner Schaaf:

NOTHING

COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers

Commissioner Peters:

NOTHING

COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review

Commissioner Thebold:

Requested that the Chief's and the Chairman log into AFDSNY and document their thoughts on the new 1910 standard changes.

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

COMMITTEE REPORTS
New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

NOT IN ATTENDANCE

CHIEF'S REPORT
Kieran Donlon, Chief of the Department

MOTION was made to approve the purchase of 200 programs for \$713.00 by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 4-0

MOTION was made to approve the purchase of a Milwaukee leaf blower for 5-30-15 \$279.98 by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 4-0.

MOTION was made to purchase 20 thermal imaging cameras for \$19,000.00 by Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 4-0.

MOTION was made to approve an additional patch wall on the wall in the rec room by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 4-0.

MOTION was made to allow member 362 to wear their Class A uniform at the Town of Brookhaven Fire Police installation brunch by Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 4-0.

CHIEF'S REPORT

Donald E. Schaaf, 1st Assistant Chief

NOTHING

CHIEF'S REPORT

Edward Kress, 2nd Assistant Chief

NOT IN ATTENDANCE

PUBLIC

NO ONE

EXECUTIVE SESSION CALLED: 8:24 PM.

MOTION made by Commissioner Thebold, 2ND by Commissioner Schaaf. Approved 4-0.

ADDRESSING THE ISSUE OF:

Matters which will imperil the public safety disclosed;

- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION: 9:08 pm.

MOTION was made to give EMS employee # 9098 the full-time position by Commissioner Schaaf, 2nd by Commissioner Skidmore. Approved 4-0.

MOTION was made to approve the hire of Ryan Kleinkopf as the full time custodian by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 4-0.

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Schaaf, 2nd by Commissioner Thebold. Approved 4-0.
The meeting adjourned at 9:12 pm.
