

ORDER OF BUSINESS FOR
YAPHANK FIRE DISTRICT MEETINGS

1. CALL TO ORDER
2. MOTION ON MINUTES
3. MOTION ON TREASURER'S REPORT
4. MOTION ON WARRANT
5. MOTION ON LATE STARTERS
6. SECRETARIES REPORT
7. ATTORNEYS REPORT
8. DISTRICT MANAGERS REPORT
9. EMS SUPERVISOR REPORT
10. COMMISSIONERS REPORTS
 - a. Computers, Insurance & Records (Schaaf)
 - b. Apparatus, Maintenance, New Equipment & Computers (Peters)
 - c. Building and Grounds, LOSAP, Ambulance, Financial Review (Thebold)
 - d. Physicals, Badges, Uniforms, & Ambulance (Skidmore)
 - e. Personnel, Training, PPE, Radios & Pagers (Austin)
11. CHIEF'S REPORT
 - a. Chief Kieran Donlon
 - b. 1st Assistant Chief Donald E. Schaaf
 - c. 2nd Assistant Chief Edward Kress
12. PUBLIC
13. EXECUTIVE SESSION
14. MOTION TO ADJOURN

**BOARD OF FIRE COMMISSIONERS
REGULAR TUESDAY MEETING
April 2, 2024**

MINUTES

The regular meeting of the Board of Fire Commissioners of the Yaphank Fire District was called to order at 7:30 PM by Chairman Peters.

DISTRICT:

Commissioners; Skidmore; Schaaf; Peters; Thebold and Austin; Secretary Rosso-Thompson; Treasurer Hamilton; Attorney Devane; and District Manager Quinn

CHIEF'S OFFICE:

Chief	Kieran Donlon
1 st Asst Chief:	Donald E. Schaaf
2 nd Asst Chief:	Edward Kress

ABSENT WERE:

DISTRICT:

CHIEF'S OFFICE:

As the first order of business, the Chairman asked for a motion on the approval of the minutes of the meeting on March 20, 2024. A motion to accept the minutes as published was made by Commissioner Schaaf, seconded by Commissioner Thebold, and was approved 5-0.

Treasurer's Report

Michael Hamilton:

Fund Balances:	
Capital Reserve	\$611,558.04
Truck Reserve	\$772,742.57
Ambulance Billing	\$162,015.50
Savings	\$267,133.79
Checking Balance	\$133,237.84

Motion to Accept the Treasurer's Report: Commissioner Skidmore, 2nd by Commissioner Thebold. Approved 5-0.

Treasurer Hamilton presented Warrant 4, \$ 170,075.99.

Commissioner Thebold has made a motion to accept and pay Warrant # 4. Which has been audited by the Board of Commissioners and found to comply with the conditions listed below. Second by Commissioner Skidmore. Approved 5-0.

1. Incurred by an authorized official.
2. The goods or commodities have been received and the services have been rendered.
3. The obligation does not exceed the available appropriation.
4. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include charges for taxes; it includes any discounts; it does not include charges previously claimed and paid; and is agreement with the attached invoice(s).

The proposed payment is for a valid and legal purpose.

Late Starters were presented by Treasurer Hamilton.

Motion to accept Late Starters by Commissioner Skidmore, 2nd by Commissioner Thebold. Approved 5-0.

SECRETARIES REPORT

Paulamarie Rosso-Thompson:

Ladies Auxiliary inquired if background checks should be done prior to the membership committee meeting with the applicant or after. The Board decided to do background check prior to membership committee meeting.

This is the end of the secretaries' report to be included in these minutes.

Attorney's Report

Chris Devane:

Requested an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

DISTRICT MANAGERS REPORT

Matthew Quinn:

Went over the plans for the permits for the cookhouse in the back.

Completed the fire prevention plan. Board will review and adopt at the next meeting.

Presented the contract for AC maintenance. Will get two more competitive prices for the next meeting.

Finished all requirements for PESH and sent them over. We were cleared for any violations. Commissioner Schaaf requested something in writing from PESH stating that we satisfied all of the hazards.

EMS SUPERVISOR REPORT

Rich Tvelia:

Interviewed and is hiring two medics.
Will be interviewing 3 EMT's 4-3-24.
Employee #9098 will be starting full time on 4-8-24.

COMMITTEE REPORTS
Computers Insurance & Records

Commissioner Schaaf:

NOTHING

COMMITTEE REPORTS
Apparatus Maintenance Personnel & Computers

Commissioner Peters:

NOTHING

COMMITTEE REPORTS
Building and Grounds, LOSAP, Ambulance, Financial Review

Commissioner Thebold:

Requested Executive Session.

COMMITTEE REPORTS
Physicals, Badges, Uniforms & Ambulance

Commissioner Skidmore:

Requested that DM Quinn call Jonathan Steckler's exterminating company. Jonathan stated they would do our exterminating for free.

Commissioner Skidmore also requested to have DM Quinn call Petro where Jonathan's wife works as they stated they would give us oil for free.

COMMITTEE REPORTS

New Equipment, Training, PPE, Radios & Pagers

Commissioner Austin:

Requested to have Weber grill maintained if needed for the season.

Requested to have a certificate of insurance sent to Longwood School District for the use of their parking lot for the car show. Paulamarie already took care of this in the beginning of the year.

CHIEF'S REPORT

Kieran Donlon, Chief of the Department

MOTION was made to approve the April calendar by Commissioner Skidmore, 2nd by Commissioner Austin. Approved 5-0.

MOTION was made to approve a gas card to be placed in 5-30-9 by Commissioner Austin, 2nd by Commissioner Schaaf. Approved 5-0.

Requested to have reserved tables for next years dinner for 8 or more people.

MOTION was made for the district to pay the Juniors association membership fee of \$75.00 by Commissioner Austin, 2nd by Commissioner Thebold. Approved 5-0.

MOTION was made to use the back of the firehouse and the pavilion for the department picnic by Commissioner Skidmore, 2nd by Commissioner Austin. Approved 5-0.

Commissioner Schaaf asked that the Chief's office write letters to the politicians who attended the dinner to thank them for coming.

CHIEF'S REPORT
Donald E. Schaaf, 1st Assistant Chief

NOTHING

CHIEF'S REPORT
Edward Kress, 2nd Assistant Chief

Asked the board what the age range for juniors is. The board stated that as of now it is 12-21.

Chief's will write a letter to the Boy Scouts stating that we are not recharting with them for 2024, we would like to keep our post ID of 530 for the future, and also to release any monies that they have in withholding which is \$600.00.

Troop 79 has been abolished.

PUBLIC

Will Maldonado requested to cancel his room usage agreement for April 12 through 14th.

EXECUTIVE SESSION CALLED: 8:08 PM.

MOTION made by Commissioner Schaaf, 2ND by Commissioner Skidmore. Approved 5-0.

ADDRESSING THE ISSUE OF:

Matters which will imperil the public safety disclosed;

- Any matter which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending or current litigation;
- Collective negotiations pursuant to article 14 of the Civil Service Law;
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations;
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

RETURN FROM EXECUTIVE SESSION: 8:58 pm

There being no further business to come before this meeting, a **MOTION** was made to adjourn by Commissioner Schaaf, 2nd by Commissioner Austin. Approved 5-0.
The meeting adjourned at 9:00 pm.